



Updated: January 17, 2021

Visitor Guidance While on Mercury Sites

With COVID-19 now a pandemic that continues to impact people and countries around the world, Mercury is committed to “Leading from the front,” communicating as frequently and openly as possible, to ensure the health and safety of Mercury’s employees, customers, and partners.

Mercury’s ability to accommodate site visitors and ensure their wellbeing remains a top priority. We continue to prioritize our customers’ needs, and along with the support of our partners and suppliers have remained nimble to adapt to the ever-changing currents surrounding our business operations. We continue to assess and evaluate any business risks, remain in communication with our suppliers, and have developed mitigation plans to ensure our mission-critical commitment into the aerospace and defense industry.

While the Coronavirus has been disruptive to people’s daily lives and safety, it has not changed our nation’s defense priorities, nor the needs of our customers. With this in mind, Mercury will do everything we can to maintain our production schedule and protect our secure supply chain, helping ensure business continuity and our commitments to our customers, while following the guidance of U.S. and state governments, as well as the CDC.

As has been true from Mercury’s initial responses to the crisis, we remain laser-focused on the four goals we established to guide our propose driven and operational decision making:

- To protect the health, safety and the livelihoods of all of our employees;
- To reduce and mitigate operational and financial risks to the business;
- To deliver on our commitments to our customers and shareholders
- To continue the great work we all do every day to support the ongoing security of our nation as well our brave men and women in uniform.

To support the above goals Mercury has taken extra precautions across all site locations, ensuring workplace cleanliness and safety. Mercury has limited company travel and site visits to only those which are essential and critical. As result, we are reducing face-to-face interactions and continue to encourage virtual meetings when and where possible.

Mercury has established an internal COVID-19 policy and encourages its employee, customers, and suppliers to be vigilant about preventive measures. Our internal COVID-19 Safety compliance and visitor policy may include:

- Health Questionnaire's
- Social Distancing and Hygiene
- Mask Usage
- Temperature Testing
- and frequent COVID-19 Virus Testing

Exceptional Access Policy

In exceptional circumstances, a visitor may be exempt from the COVID-19 virus testing requirement based on the needs of the defense industry and the individual circumstances of the visitor. To accommodate these exceptional circumstances, we require visitors to maintain strict social distancing at all times to avoid any potential for close contact as defined by the CDC and to respect any special zoning inside Mercury's facilities as directed by the Mercury host. Please reach out to your Mercury contact if you have any questions about Mercury's testing protocols.

- The "Exceptional Access Policy" involves a set precautions that we take before bringing visitors onto the site:
 - ▶ (1) Assess how many people can be accommodated in the closed area and is this limitation in line with the meeting requirements
 - ▶ (2) Visitors acknowledge our COVID visitation policy and attest to the fact they are symptom free upon entry to our facility
 - ▶ (3) All personnel, including the visitor shall adhere to behavior-based safety protocols such as mask, social distancing, and to the extent possible, a limit on time spent together in a closed area
 - ▶ (4) If possible, visitors are encouraged to obtain a negative COVID test just prior to starting any public travel associated with the visit
 - ▶ (5) All personnel should do their very best to create a "0" close contact outcome

Visitors on Mercury's site who become or start to feel ill:

If emergency support is needed, in any situation, onsite emergency services should be contacted or 911 called.

Visitors who start to feel ill but do not require emergency assistance must remove themselves from the site immediately and should contact their personal physician. Mercury host should contact their Human Resource Business Partner who will provide appropriate guidance. We ask that visitors notify Mercury right away if their personal physician requires testing for COVID-19, and inform Mercury's announcement reporting hotline by telephone at 866-277-5739

Mercury Facility Protocols:

As part of Mercury's health questionnaire, we have taken clinical approach that factors guidance from authorities like the *Center for Disease Control* and *World Health Organization*. Our approach includes a digital solution that maintains workplace safety and requires all visitors conduct a self-screening health assessment facilitated by *Bouy*. The questionnaire can be accessed by visiting Mercury's website or clicking [Buoy Symptom Checker](#). After completing the self-assessment and determined by individual symptoms, persons will receive an automated message indicating 'Ready for Work' or 'Not Ready for Work'. All person requesting access to Mercury facilities will be required to present the automated message, 'Ready For Work', to a receptionist and/or Mercury host. Persons that receive an automated message indicating 'Not Ready For Work' will not have access to Mercury facilities.

Mercury has initiated a mandatory on-site mask policy for all team members, customers, vendors, and all other visitors to Mercury sites. In accordance with this policy, all on-site persons will be required to wear a mask immediately upon entering a Mercury site. Mercury will provide all on-site persons with masks upon entry. Personal cloth masks are also allowed. All masks should fit snugly and comfortably against the face, be secured with ties, ear loops or the equivalent, and allow for breathing without restrictions. Mask usage is not intended to be a substitute for other preventative measures, such as frequent hand washing, social distancing, avoiding touching your eyes, nose and mouth, and staying home when not feeling well.